

Actions arising from previous Meetings

Members are requested to consider the following list of actions and note the updates provided.

| Ref No: | Date | Item/Action | Member/Officer | Comments/Update |
|---------|------------|--|---------------------|---|
| 89 | 07/03/2023 | Libraries Review Consult with town / parish councils to understand what they wanted from the service | Felicity Harrison | In Progress - The libraries report did not go to Executive on 21 September as originally planned. Instead, the vision for libraries, based on the recommendations of the Libraries Review, was presented to Strategy Board on 9 November. A new Libraries Manager position was advertised in March and the role should be filled by summer 2024, so the review has been deferred. |
| 90 | 07/03/2023 | Libraries Review Ensure that 'priorities', 'review recommendations' and 'opportunities for future investment are aligned and that targets are set | Felicity Harrison | |
| 91 | 07/03/2023 | Libraries Review Libraries report to be updated before submitting it to the Executive | Felicity Harrison | |
| 111 | 11/10/2023 | Thames Water and Environment Agency Arrange a site visit for Councillor Geoff Mayes to the Burghfield and Mortimer sewage works. | Thames Water | Complete - Councillor Mayes has been provided with contact details for Thames Water and will arrange a site visit in due course. |
| 112 | 11/10/2023 | Thames Water and Environment Agency Set up a meeting with Councillor Stuart Gourley and council officers to discuss the London Road pumping station | Thames Water | In progress - Held initial meeting prior to Christmas, TW committed to come back before end of March to present firmer plans for London Road Pumping Station and Lower Way Sewage Treatment Works. They have now done this, albeit no firm plan was provided, but they have talked through the initial plan, and the various governance and business case processes it needs to go through to secure and ringfence funding for the upgrades required, subject to approval. |
| 114 | 11/10/2023 | Thames Water and Environment Agency Send a link to the Drainage and Wastewater Management Plan to Councillor Christopher Read | Thames Water | Complete - The Drainage Wastewater Management Plan is available on Thames Water's website: https://www.thameswater.co.uk/about-us/regulation/drainage-and-wastewater-management |
| 116 | 11/10/2023 | Thames Water and Environment Agency Meet with the EA and West Berkshire Council to discuss the Northbrook in Newbury | Thames Water | In progress - Thames Water have supported with testing of the Northbrook. WBC have started an initial business case, and had initial conversations with the Environment Agency on potential funding opportunities for flood alleviation. |
| 117 | 28/11/2023 | Actions from Previous Minutes Attend meeting of Mental Health Action Group to discuss possible Council Tax concessions and debt collection mechanisms. | Cllr Carlyne Culver | Complete - The Mental Health Action Group had highlighted these issues to Health and Wellbeing Board and Councillor Alan Macro then suggested that the Scrutiny Commission may wish to undertake a review. However, given the health and wellbeing focus of these issues, the matter has now been referred to the Health Scrutiny Committee. |
| 118 | 28/11/2023 | Equality, Diversity and Inclusion Framework Add social opportunities to the list on page 104 of the agenda pack. | Pamela Voss | Closed - Unfortunately, this change was missed off the final report to Executive. |

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| 119 | 28/11/2023 | Equality, Diversity and Inclusion Framework Incorporate definitions of Equity and Equality into the EDI Framework, possibly within a glossary | Pamela Voss | Complete - Definitions added to accompanying report (4.3) : <i>References to “equality” may be a familiar term to most; it essentially means providing the same to all. As the equality agenda has evolved, other terms have been used too, including diversity and inclusion. The term “equity” has emerged and also needs to be considered to create fairness and justice in all decision making and everything we undertake.</i> |
| 120 | 28/11/2023 | 2023/24 Revenue Financial Performance Quarter Two Confirm postage costs incurred to date for neighbour notification letters to Cllr Ross Mackinnon. | Joseph Holmes | Complete - Confirmed postage costs of £412.50 on 4 December. |
| 121 | 28/11/2023 | Thames Water Update Circulate an update on Thames Water actions following the meeting. | Cllr Carolyne Culver | Outstanding |
| 122 | 28/11/2023 | Scrutiny Commission Work Programme Check if the Bus Survey results are available and when the Transport Advisory Group would be looking at the Bus Strategy. | Gordon Oliver | Complete - The bus survey closed on 10 September 2023 and the revised Bus Service Improvement Plan (BSIP) was published in November 2023. |
| 123 | 06/02/2024 | Investment and Borrowing Strategy 2024/25 Correct the typo in Appendix C of the report (% to £) | Joseph Holmes | In Progress - To be amended for 2024/25. |
| 124 | 06/02/2024 | Medium Term Financial Strategy Provide details of where historic financial information could be accessed for other local authorities. | Joseph Holmes | Complete: Information is available on the Oflog website. The online tool allows for comparison with up to three other local authorities at a time. https://oflog.data.gov.uk/corporate-and-finance?area=E06000037 |
| 125 | 06/02/2024 | Medium Term Financial Strategy Update LRIE references to Bond Riverside | Joseph Holmes | Complete - Reference to LRIE removed |
| 126 | 06/02/2024 | Revenue Budget 2024/25 Check the figures for the tax base to ensure they are consistent. | Joseph Holmes | Complete - Updated for final revenue budget report |
| 127 | 06/02/2024 | Revenue Budget 2024/25 Provide a briefing on adult social care cases | Paul Coe | In progress - Session proposed for May 2024 along with member training on ASC scrutiny. |
| 128 | 06/02/2024 | Revenue Budget 2024/25 Programme reviews of SEND services and the Adult Social Care Strategy. | Gordon Oliver | In progress - SEND Reviews are proposed for 2024/25. Scrutiny structures are currently being reviewed, but it is likely that responsibility for scrutiny of Adult Social Care will move to another committee. |

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| 129 | 06/02/2024 | 2023/24 Revenue Financial Performance Q3 Liaise with Catalin Bogos regarding comparator data for staff vacancy rates | Joseph Holmes | In progress - To be considered using information from the Local Government Association |
| 130 | 06/02/2024 | 2023/24 Revenue Financial Performance Q3 Programme a report on the Transformation Programme in discussion with the Chairman and Gabrielle Mancini | Gordon Oliver | In progress - Scope of the report needs to be further defined before it can be programmed. |

Last updated: 16 April 2024